



## Individual PhD Committee

The decree of 26 August 2022 on PhD stipulates that the EDs must set up an individual monitoring committee (CSI) to ensure that each doctoral student's studies are progressing smoothly. This committee must be set up within six months of the student's first enrolment in the PhD programme. The ED MIIS CSI is an individual support mechanism, which should not involve a heavy workload for the doctoral student and his/her supervisor. With this in mind, the CSI is organised in the form of regular meetings at least once a year with the doctoral student. The purpose of these meetings is to assess and monitor the conditions of the doctoral student's training and the progress of his/her research, to discuss the continuation of his/her thesis and the preparation of his/her career, and to prevent any form of conflict, discrimination or harassment. Doctoral students may request additional interviews if necessary.

At the end of each interview, the CSI makes comments and recommendations that are sent to the ED, the doctoral student, the thesis director and the director of the doctoral student's host laboratory. The CSI's report must be submitted for all new registrations. For co-supervised theses, the monitoring committee must be able to monitor the progress of the thesis in the co-supervising institution. If re-registration is refused, the cotutelle agreement lapses.

The committee reviews all aspects of the thesis, in particular :

- the environment and material conditions: office, access to material resources, in particular IT resources, documentation, etc.
- scientific life: participation in seminars and colloquia, publication policy, progress of the thesis, etc.
- supervision: relations with the supervisor, availability, etc.
- funding: payment of travel expenses, stays abroad, etc.
- training courses attended (doctoral students must attend 60 h/80h of training courses for D1s, which may include group activities related to the thesis, summer schools, etc.)
- preparation for the professional future

**To be sent to the following address: *Send to your site manager***

**An opinion from the monitoring committee is required for the doctoral student's re-registration each academic year.**

Last name / First name of PhD student:

Registration: ☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year ☐ exceptional year

Search Laboratory:

Establishment:

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PhD supervisor:

CSI members:




**Update on the progress of the thesis (see above):**

**Committee's opinion on re-registration:**

**Favourable** ☐

**Unfavourable** ☐